

## **Minutes of meeting of IQAC (2021-22)**

### **Minutes of first meeting**

A meeting of the IQAC committee regarding student admission to Indira Priyadarshini Government Girls Post Graduate College of Commerce, Haldwani was held today, August 28, 2021 at 1:30 pm in the Principal office. The following decisions were taken in the meeting presided over by the Principal Prof. Shashi Purohit.

1. From 1st September 2021 to 10th September 2021, the first-year admission application forms along with photocopies of all academic records will be submitted to the office.
2. Merit list will be prepared from 11 September 2021 to 14 September 2021.
3. On 15 September 2021, the first merit list of graduation first year students will be displayed on the notice board as well as uploaded on the college website.
4. The admission process in faculties (Science, Humanities, and Commerce) will start from 16 September 2021 at 10:00 am in the second building of the college.
5. Admission process to graduation 3rd year will start from 1 September 2021.
6. The students aged 18 and above will compulsorily have to submit their Covid vaccination certificate.
7. It will be mandatory for all the students to fully follow the SOP of Covid-19 issued by the Uttarakhand government.
8. In the current session, various programmes viz. lectures, seminars, discussions on women related issues, essays, posters, slogans etc. will be organized in the college on special occasions under the 'Azadi ka Amrit Mahotsav'.

### **Minutes of second meeting**

Today, on September 2, 2021, a meeting of the IQAC committee was held in the Principal office of the college under the guidance of the Principal, Prof. Shashi Purohit, in which the following proposals were discussed:

1. All the teachers will do their teaching work smoothly according to the daily lesson plan and will keep the student attendance register updated.
2. All the activities in the college, like NSS, NCC, Rovers Rangers, Career Advancement, Sports, Cultural Activities, Departmental Council Activities, Student Union Elections etc. will be conducted under IQAC.

3. All the teachers will enhance their efficiency and skills by participating in the programmes conducted under the Career Advancement Scheme, e.g. Orientation, Refresher, Short Term Course, Faculty Development etc.
4. Remedial classes will be conducted in zero periods for the students to resolve their academic problems.
5. All the teachers of the college will apply to the concerned institutions for obtaining short- and long-term projects in addition to the publication of research papers with the aim to cope up with the lack of research work in the institution.
6. Feedback will be received through online forms from the current students, parents and former students of the college, so that necessary steps may be taken in the best interest of the college.
7. SSS (student satisfaction survey) will be conducted.
8. The examination department will keep record of the results of the examinations held throughout the year.
9. New magazines and books which are useful for competitive exams will be purchased for the reading room.
10. Canteen will be constructed in the college.
11. Parent Teacher Association and Alumni Committee will be constituted for session 2021-22.
12. Like in previous years, this year also the dress code for students will strictly be followed.
13. Cleanliness programmes and other efforts will be made from time to time to maintain cleanliness of the college campus.
14. Newly constructed chemistry and computer labs will be acquired and their use will be started for the students.
15. Computers will be purchased for various departments.
16. Furniture will be purchased for various departments under RUSA.
17. College will apply for NIRF ranking for the year 2022-2023. Necessary information related to various criteria for NIRF registration will be provided.

### **Minutes of third meeting**

Today, on December 1, 2021, a meeting IQAC committee was held under the chairmanship of Principal Prof. Shashi Purohit in the Principal office of the college, in which the following decisions were taken after the discussion on various proposals.

1. Certificates will be presented by the committees constituted by the Principal after physical verification of various departments, office records and library etc.
2. Under the Career Advancement Scheme, the eligible faculty will have to fill the application form according to UGC Regulation 2018, in three copies and make it available in the office by

December 28, 2021. For initial investigation, a committee will be constituted under the direction of the convener of the NAAC committee.

3. Detailed preparations will be made for the “Namami Gange” and the possible unveiling of goddess Saraswati statue programme in the near future.
4. To take benefit of the ‘Chief Minister Tablet Scheme’, the students will be asked to open their account in a nationalized bank and photocopies of account related information (Name of the bank, account no. IFSC code, Aadhar no.) along with the proof of their admission to the college will have to be submitted to the concerned committees constituted in the college.
5. During the winter vacation, work related to examination and tablet will be done with the help of contractual faculty members.
6. During winter vacation, the teachers will try to complete their syllabus through online classes as per convenience.
7. All the laboratories will be sealed from safety point of view during winter vacation.

### **Minutes of fourth meeting**

Today, on May 30, 2022, a meeting of the IQAC committee of the college was held under the chairmanship of the Principal, Prof. Shashi Purohit, in the Principal room, in which the following points were discussed.

1. AQAR of the year 2016-17 and 2017-18 has been accepted by National Assessment and Accreditation Council (NAAC) Bengaluru, therefore AQAR of 2018-19, 19-20 and 20-21 will compulsorily be submitted by the deadline i.e. 31st July 2022.
2. For AQAR 2021-22, all the members will collect the necessary information according to the new format and upload it on the NAAC online portal.
3. All the members of the committees related to the ‘Chief Minister Tablet Scheme’ will prepare the details of all the necessary information on the basis of the bills of the tablets purchased by the students so far.
4. During the summer vacation, work related to examination and tablet will be done with the help of contractual faculty members.

### **ACHEIVEMENTS : 2021-2022**

1. The AQAR of year 2016-17, 17-18 and 18-19 of the college was approved by the National Assessment and Accreditation Council (NAAC), Bengaluru.
2. Most of the students received funds under the ‘Chief Minister Tablet Scheme’ and presented income tax related documents in the college.

3. Under the annual process, physical verification of various departments, office records and library etc. was conducted.
4. Under the Career Advancement Scheme, various professors of the college participated in Orientation, Refresher, Short Term Courses and Faculty Development Programmes. Many teachers of the college published their research papers in various conference proceedings and research journals.
5. Various competitions and educative programmes were organized on important occasions by various committees of the college under the aegis of IQAC cell.
6. Following the Covid protocol, the teaching work was done in both online and offline mode in the session 2021-22.
7. College's National Cadet Corps (NCC) cadet Sanjana Bhatt, student of class B.A. I got bronze medal in state level karate competition and was also selected for national level competition.
8. The college has been recognized as a 'Swachhta Action Plan Institution' by the 'Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India'.
9. The students of the yoga department of the college were the winners in the online yoga championship.
10. The inauguration of the newly constructed building of the college was done by Honourable Minister of Higher Education, Dr. Dhan Singh Rawat through virtual mode.
11. Under the annual process, co curricular competitions were organized in all the departments by forming the departmental council.
12. In the examinations conducted by Kumaun University Nainital in 2021, following students secured a place in the medal list:
  - (a) Anjali Sharma (B.Sc. 6<sup>th</sup> sem.)- Gaura Devi and Vice Chancellor Gold Medal (graduation level)
  - (b) Sapna Pandey (B.Sc. 6<sup>th</sup> sem.)-Vice Chancellor Silver Medal (graduation level)
  - (c) Tanya Verma (M.Sc., Botany)- Vice Chancellor Gold Medal (post-graduation level)
13. Career Counselling Cell provided information about various employment related topics to students through social media and seminars.
14. Students were selected for Rovers Rangers unit of the college.
15. The Goddess 'Saraswati' statue located near the entrance of the college was unveiled by Dr. Joginder Pal Singh Rautela, Mayor Municipal Corporation Haldwani.
16. Sapna Pant and Saima Altaf, research scholars of the Department of Botany of the college, received the 'Young Scientist Award' at the Uttarakhand State Science Technology Congress (UCOST).
17. Online 'ACR' forms were filled by teaching and non-teaching staff of the college under Digitization India mission.

18. Research scholars were registered under the teachers of various departments of the college.  
Mukesh Chandra received his doctoral degree on July 17, 2021. He completed his research work under the guidance of Dr. Rashmi Pant, Assistant Professor of History.
19. College applied for registration to NIRF 2022 ranking in the prescribed format.
20. Furniture was bought for various departments under RUSA scheme.
21. The process of making 'E- Granthalaya' is going on in the college.
22. A research proposal was sent to DST Delhi under Curie project by the college.
23. Mayor Haldwani, Dr. Joginder Pal Singh Rautela provided sanitation equipment like 40 dustbins and 04 garbage hand carts to the college.
24. A special training workshop on self-employment was organized in the college under the 'Chief Minister's Innovation Scheme'.